

Advocacy: Using ALIS 2017 Arizona Legislative Information System

Link to the Arizona State Legislature web page: www.azleg.gov

--Take time to explore this website!

Senate and House Member Lists	Constitution/Statutes
Live Proceedings	Calendar/Events
Meetings/Hearing Schedules	Joint Legislative Budget Committee
Bill Tracking	

Track a Bill -- azleg.gov

You may **track a bill** either by entering its number in the top right corner of the home page, or using the menu choices under "Bills" in the menu items header. "Bill info" will give you a list of all bills introduced. F

Open an RTS Account

Make your feelings known at a Committee hearing:

- Support or oppose? and/or
- Submit a written comment and/or
- Sign up to testify in person

To do any of the above, you must open a "Request to Speak" (RTS) account.

You may **OPEN an RTS account** either at home or at the State Capitol, but you must **ACTIVATE** for the first use of the account at the Capitol, either in person yourself, or someone may do it for you.

There are two avenues of approach;

- Enter the URL <https://apps.azleg.gov/> in your browser, OR
- From azleg.gov home page, choose "Legislative Information" from the top list of menu items; from there choose "Request to Speak", and from the resulting window choose "Create an Account."
- You will need name/email/password. If you want to be identified as an Arizona voter, you will also need your birthdate, and *either* your driver's license number, voter ID #, or last four digits of your social security number.

Note that comments you make or positions you take will be on the permanent record of that Committee hearing.

Answers to Some Basic Questions

- From [azleg](http://azleg.gov) website home page: Scroll down to very bottom dark-blue footer, and click on "Frequently Asked Questions FAQ".
- From menu, choose "Request to Speak" Questions -- Among other things, will provide a link [in case you forget your RTS password.](#)

Online Manual for "Request to Speak (RTS)"

http://www.azleg.gov/alisPDFs/RTS_Manual_public.pdf

On the RTS Site:

--"Manage your Account" - upper right: To change your password or sign out

--"Applications" - also upper right: To switch back and forth between "Bill Status Inquiry" and "Request to Speak"

You are encouraged to explore the site by clicking on "bill status inquiry".

You can put in a particular bill number, or choose "calendar" or "agenda" from the left-side menu, and see what you get. Or, **if you want to follow certain bills over time**, click on "**personal progress**".

You will see that you can add "lists" (a category for bills, such as "Clean Elections") and then by clicking on that list name, you can add bill numbers.

When you then click on a bill number, you will see the history of the bill. You can then choose "documents", for instance, and read the bill. Or you may click on "RTS Current Positions", and you will see the names of all the people who spoke for or against the bill. If you click on "video" you can see a video of the committee hearing in which people spoke.

If you want to sign up to comment or speak on a bill, go back to Applications and choose "Request to Speak".

From the menu you might choose "upcoming agendas" to see the committees that will be hearing bills on a certain date. If you click on the committee name, you will see a list of the bills they are going to hear. If you click on the number of the bill, you can see if anyone has signed up to speak yet, and if their position is "for" or "against" the bill and if they plan to speak in person or not.

To comment on a bill, choose "New Request" from the left-side menu, and enter the number of the bill you're interested in.

You can follow the directions on the screen. "Do you wish to speak?" is a "NO" unless you want to go down to the Capital.

You can choose "no" (I do not wish to speak), but still indicate your position, including writing a comment, which will be seen by the Committee members.

You will find a copy of your positions under "Update my positions" -- which means, of course, that you may update or delete them!

Remember, you can only *speak for yourself* unless you are an approved lobbyist, who can speak on behalf of LWVAZ.

The LWVAZ Advocacy Process

The LWVAZ has an organizational RTS account. You may get to it here, so see which bills LWVAZ is following: email: lwvarizona@gmail.com Password: ActionLWV2015

"Issue groups" follow bills in the League's focus areas, or their group's interest area, and notify League members if action should be taken.

When asking LWV members to comment using the RTS system:

--Comments are taken only on bills IN COMMITTEE (not on the House/Senate floor)

--Members comment as *individuals* (the more individual comments, the more powerful the statement)

Action Alerts to members are sent once a bill is being sent to the full House or Senate. It should notify members 1) why LWV is for or against a specific bill 2) what LWV position is being used as the basis for the support/opposition 3) ask members to call their legislator(s) with their comments.